



SENATE MEETING

Tuesday, September 7, 2021 4:00 pm
VIA ZOOM

MINUTES

Present: Paul Dangerfield (Chair), Tania Alekson, Oscar Blue, John Brouwer, Sue Dritmanis, Iana Dokuchaeva, Lara Duke, Brian Ganter, Christy Goerzen, Kyle Guay, Maia Lomelino, Miranda Huron, Deb Jamison, Khwaish Kochhar, Essya Nabbali, Lesley Nelson, Pouyan Mahboubi, Anthea Mallinson, Brad Martin, Zahir Montazar, Jennifer Nesselroad, Corey Muench, Dennis Silvestrone, Anmol Singla, Laureen Styles, Michael Thoma, Robert Thomson, Diana Twiss, Kyle Vuorinen, Stephanie Wells, Stephen Williams, Sonny Wong, Recorder: Mary Jukich

Regrets: Joel Cardinal, Pardis Daneshyar

Acknowledgement

We respectfully acknowledge the unceded lands of Lil'wat, Musqueam, Squamish, Sechelt and Tsleil-Waututh people on whose territories our campuses are located.

1. Welcome

The Chair called the meeting to order at 4:00 pm.

Senators were invited to visit the Skw'chays Canoe in the Cedar courtyard as an opportunity to learn about the history of the Coast Salish People.

The following new members were introduced and welcomed to Senate:

- Essya Nabbali – Voting faculty representative from the Faculty of Arts and Sciences
- Oscar Blue – Voting student representative
- Maia Lomelino – Non-voting CSU representative

2. Approval of the Agenda

Paul Dangerfield moved and Dennis Silvestrone seconded:
To adopt the agenda.

CARRIED

3. Approval of the Minutes

Information was provided that a minor housekeeping revision was made to the previously approved June 1, 2021 minutes. The revision related to the proposed changes to the Academic Schedule Policy in terms of eliminating the comment in the minutes around the 15th week end of the term.



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*Paul Dangerfield moved and Lesley Nelson seconded:
To adopt the August 17, 2021 minutes.*

CARRIED

4. Orientation

Stephanie Wells presented the Senate orientation for both new and returning members. The orientation included a review of the Senate composition, bylaws, subcommittees, University Act and Robert's Rules.

The orientation document is posted on the [Senate website](#).

5. Correspondence Received

No correspondence was presented.

6. Business Arising

6.1 Senate Election Update

Presented by: Kyle Vuorinen

The Registrar reported that there was one remaining non-voting vacancy on Senate from the Faculty of Arts and Sciences.

6.2 Volunteers for Senate Subcommittees

Presented by: Paul Dangerfield

Members were encouraged to volunteer to serve on any of the remaining vacancies on the Senate subcommittees.

7. New Business

7.1 Graduates

Presented by: Kyle Vuorinen

The Registrar submitted a list of 623 graduates, verified by the Registrar's Office, to have met the graduation requirements of their program.

Kyle Vuorinen moved and Lara Duke seconded:

21/36 That Senate approve the list of candidates as graduates from their programs.

CARRIED



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7.2 Quality Assessment Process Audit (QAPA)

Aurelea Mahood reported that the QAPA advisory group was seeking input from Senate, the Academic Planning and Program Review Committee as well as the Curriculum Committee on the draft self-study findings, specifically on two sections of the institution report, i) Capilano University's Assessment of 4.1 Overall Process and ii) Capilano University's Assessment.

Also as part of the quality assessment process audit, an external expert panel will undertake a virtual site visit of the University on January 10 and 11, 2022.

Members were invited to provide feedback and comments to Aurelea Mahood.

7.3 Call for Honorary Degree and Faculty Emeritus Candidates

Presented by: Paul Dangerfield

As information, the Senate Tributes Committee will be calling for nominations for Honorary Degrees and Faculty Emeritus, on or about October 1 via Frontlines. Nominations must be submitted in writing no later than December 1 to the Office of the President, Attention: Honorary Degrees / Faculty Emeritus.

8. Committee Reports

8.1 Academic Planning and Program Review Committee

Presented by: Stephen Williams

Stephen Williams reported that at the August 17 Senate meeting, he inadvertently reported on the May 18 Committee meeting which had already been reported to Senate.

At the June 8 meeting, the Committee confirmed the completed review cycle for the Diploma in 2D Animation and Visual Development, the Diploma in 3D Animation for Film and Games, the Diploma in Digital Visual Effects, and the Animation Fundamentals programs. The Committee also received a one year progress report from Community Development.

At the August 24 meeting, the Committee confirmed the completed review cycle for the Associate of Biology and the Engineering Transfer Certificate and the



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Engineering Transition Diploma, and a one year progress report for the Education Assistant program.

The Committee is expected to elect a new chair at the next meeting on September 14.

8.2 Bylaw, Policy and Procedure Committee

Presented by: Corey Muench

The next scheduled meeting is on September 14 at which time the Committee will be completing their review on the Research Ethics Policy and Procedure and reviewing revisions to the Faculty of Global and Community Studies By-laws.

8.3 Curriculum Committee

Presented by: Deb Jamison

8.3.1 Resolution Memorandum

The resolutions brought forward from the August 20th Senate Curriculum Committee meeting were presented to Senate for approval.

Deb Jamison moved and Khwaish Kochhar seconded:

21/35 Senate approve SCC Resolutions 21/56 to 21/63.

CARRIED

8.4 Teaching and Learning Committee

Presented by: Diana Twiss

A report was not presented as the next Committee meeting is scheduled for September 21.

8.5 Budget Advisory Committee

Presented by: Michael Thoma

The next meeting of the Senate Budget Advisory Committee is scheduled for October 21 to review the Quarter 2 forecast and for an update on integrated planning.

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9. Other Reports**9.1 Senate Chair**

Paul Dangerfield provided the Chair's report, including the following highlights:

- Focus of the work continues to be on returning to campus. The Chair acknowledged that the campus community are returning to a campus that was previously in a one delivery model, and now returning to a campus wherein program delivery is in multiple models and operating and working in a new flexible framework.
- It is anticipated that over the next couple of weeks and into October there could be some shifts, and the University will continue to work with the Ministry to look at ways to augment the safety measures and practices. This will ensure that the campus is as safe as possible and everyone feels comfortable, and practices and tools are in place in case of future pandemics.
- Enrollment for domestic students remains strong; however, there may be some challenges with international student enrollments over the next two or three months.
- The University has seen a high student graduation number in June, and also over the summer an increased number of students taking more courses and this may flow through in the future and cover some gaps on the international side. There is an approval from the Board and from the Ministry for a deficit budget which the University is anticipating may be the case.
- The Chair will be away for the October Senate meeting, and Stephen Williams, Vice Chair, will serve as chair.

9.2 Senate Vice-Chair

Stephen Williams, Vice-Chair, acknowledged and recognized the volunteers, and the amount of work completed at each of the Senate subcommittees.



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9.3 VP Academic and Provost

Laureen Styles provided the VP Academic and Provost report, including the following highlights:

- Work over the last several weeks has been focussed on approaches to explore how to strengthen and augment safety measures, as well as additional adaptations and flexibility, and explore further safety measures that the University could put in place.
- Currently there is approximately 37% of courses online, 15% mixed mode (some in-person and some online) and 47% in-person.
- In terms of returning to campus and the initial period of adaption from now until October, the University will be working closely with government counterparts to determine what additional steps may be put in place, and this may evolve over the next few weeks.
- In terms of options for students, approximately 62% of courses will have some level of in-person and this is a strong indication of faculty's engagement with students and the importance on the experience for students and interactions with faculty.

9.4 Board Report

Sonny Wong, Board representative, reported that the Board has not met since the last Senate meeting. In the interim, Nanci Lucas has been elected as a faculty representative and appointed to the Board until July 2024. The Board will also be seeking a new student representative and other appointments as necessary.

The next Board meeting is scheduled for September 28.

10. Discussion Items

No discussion items were presented.

11. Other Business

No other business was presented.



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12. Information Items

No information items were presented.

The meeting was adjourned at 5:30 pm.

Next Meeting: Tuesday, October 5, 2021
