



SENATE MEETING

Tuesday, October 2, 2012 4:00 pm LB322

MINUTES

PRESENT: Tammy Towill (Acting Chair), Carol Aitken, Stephen Atkins, Mark Battersby, Jean Bennett, Don Bentley, Robert Campbell, Leigha Crowe, Graham Fane, Brandon Hofmarks, Violet Jessen, Vineet Johnson, Nanci Lucas, Cheryl Helm, Paul McMillan, Grace McNab, Jennifer Moore, Jared Nash, Theresa Grant, Sandra Seekins, Sharka Stuyt, Jenna Theny, Recording Secretary: Bernadette Andrade

REGRETS: Chris Bottrill, Kris Bulcroft, Bill Gibson, David Clarkson, Darin Feist, David Kirk, Reini Klein, Clay Little, Grace Makarewicz, Karen McCredie, Erin Robinson, Peter Ufford, Catherine Vertesi, Stephanie Wells

GUESTS: None

Tammy Towill called the meeting to order at 4:00 p.m.

1. APPROVAL OF AGENDA

*Brandon Hofmarks moved and Don Bentley seconded that:
the Agenda be approved.*

CARRIED

2. MINUTES

*Robert Campbell moved and Brandon Hofmarks seconded that:
the Minutes of the September 11, 2012 meeting be approved.*

CARRIED

3. CHAIR AND VICE-CHAIR'S REPORTS

Chair's Report

Tammy reported on behalf of Kris Bulcroft.

The importance of the NWCCU Accreditation visit was stressed. Members of the team will want to meet with faculty, students, and staff. Please note the following dates and times: the faculty meeting will be Thursday, October 25 from 11:30-12:30 in LB186 and the students session will be on the same date from 12 noon to 1:00pm in LB189. The staff meeting will be on the Wednesday, October 24 from 11:30 am -12:30 pm in LB316.

Vice Chair's Report

Tammy reported that the United Way Campaign is coming. Please watch for further information.

4. APPROVALS IN PRINCIPLE

None.

5. SENATE CURRICULUM COMMITTEE

Presented by: Robert Campbell

Senate was advised that at the September SCC meeting, a Chair would be elected. Robert Campbell was elected Chair of SCC.

(a) Resolutions

Robert presented the resolutions brought forward from the September 25th Senate Curriculum Committee meeting.

Robert Campbell moved and Grace McNab seconded that:

12/38 SCC resolutions, 12/64, 12/65, 12/66, 12/67, and 12/68, be received and adopted by Senate.

CARRIED

6. ALUMNI ASSOCIATION

Presented by: Sharka Stuyt

Senate was presented a draft of the Alumni Association's definition of an alumnus. The Alumni Association would like feedback on this definition before it is adopted in their constitution.

A discussion took place with regard to the definition. Sharka will take the results of the discussion back to the Alumni Association.

7. SENATE ACADEMIC PLANNING AND PROGRAM ASSESSMENT COMMITTEE

Presented by: Grace McNab

Grace McNab and Mark Battersby were elected co-chairs of this committee. Grace reported that an Assessment Forum will be held November 29 from 11:30am-1:00pm. Grace confirmed that reports are due June 15 and plans are due September 30. The committee will be reviewing both the performance data and the assessment plan and report forms. Meetings have been set for the fourth Tuesday of the month.

8. NWCCU UPDATE

Presented by: Graham Fane

The NWCCU Accreditation team will be at Capilano University from October 24, 25, and 26. Senate received a preview (by Graham Fane in Kris Bulcroft's absence) of a presentation Kris will be giving at an information session on October 18 to the Capilano community. There will also be information disseminated to administrators, faculty, staff, and students on the top 5 or 10 things to know about accreditation.

A discussion took place with regard to the accreditation process in general and some suggestions for Kris' presentation.

INFORMATION ITEMS

Information Item #1 – BCCAT Associate Degree Review

Presented by: Robert Campbell

Robert informed Senate that he is a member of a Ministry mandated BCCAT committee to review the status of and the possible improvement of Associate Degrees. Please contact Robert directly with your thoughts on the Associate Degrees. The report from the committee is due January 31, 2013.

Information Item #2 – 2012 – 2013 Senate Photo

Presented by: Tammy Towill

Senate was reminded that the Senate Photo will be taken at the November meeting at 4pm.

There being no further business and on motion duly made and seconded, the meeting was adjourned at 4:50 p.m.

Next Meeting: Tuesday, November 6, 2012
