



SENATE MEETING
 Tuesday, May 13, 2014 4:00 pm LB322

MINUTES

PRESENT: Kris Bulcroft (Chair), Tammy Towill, Carol Aitken, Stephen Atkins, Brittany Barnes, Jean Bennett, Don Bentley, Chris Bottrill, Brent Calvert, Julia Denholm, Graham Fane, Darin Feist, Rick Gale, Brandon Hofmarks, Violet Jessen, David Kirk, Reni Klein, Clay Little, Nanci Lucas, Grace Makarewicz, Karen McCredie, Kim McLeod, Paul McMillan, Jennifer Moore, Natahsha Prakash, Emma Russell, Sandra Seekins, Sharka Stuyt, Peter Ufford, Daniel Yasinski, Secretary: Mary Jukich

REGRETS: Leighan Crowe, Devon Gregory, Cherry Itty, Brent Leigh, Joanne Quirk

The Chair called the meeting to order at 4:00 p.m.

1. APPROVAL OF AGENDA

Item #7a – Board Anticipated Request was added to the agenda

Daniel Yasinski moved and Brandon Hofmarks seconded that:

The amended agenda be approved.

CARRIED

2. MINUTES

Jean Bennett moved and Brandon Hofmarks seconded that:

The minutes of the April 1, 2014 meeting be approved.

CARRIED

3. CHAIR AND VICE-CHAIR'S REPORTS

Chair's Report

Senate was informed that Julia Denholm was appointed as the new Dean of Arts and Sciences.

Vice-Chair's Report

Corrected dates for the SAPPAC forums will be posted on the Senate highlights.

4. STUDENT ELECTIONS

Presented by: Karen McCredie

Members were informed that the Senate student election was complete but that there was a tie for the fourth student seat on Senate. As per the election procedures, members voted by ballot to break the tie.

The following students will commence a one year term on Senate beginning in August 2014:

Calvin DeGroot
 Cierrah DiCesare-Cawker



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Natahsha Prakash
 Michael Victor

Jennifer Moore moved and Karen McCredie seconded that:

14/27 The ballots of the vote be destroyed.

CARRIED

5. ELECTION OF VICE-CHAIR

Presented by: Reini Klein

The Committee reported that a potential candidate for Senate Vice-Chair had withdrawn their name. As the Committee has not received any further names of candidates, the election of Vice-Chair will be brought to the June Senate meeting. Members were encouraged to consider running for this important role.

6. GRADUATES

Presented by: Karen McCredie

The Registrar presented a list of 1,176 graduates, including two posthumous, who had met the graduation criteria and program requirements to graduate in June 2014.

Karen McCredie moved and Natahsha Prakash seconded that:

14/28 Upon verification by the Registrar's Office that all credential requirements have been met, the Chancellor and the Senate of Capilano University approve the conferring of the credentials.

CARRIED

7. GRADING PROFILE

Presented by: Nanci Lucas

A request was presented to Senate to undertake a review of the University grading profile with respect to possible problems or difficulties encountered, to date, by students and faculty as a result of its implementation.

Nanci Lucas moved and Julia Denholm seconded that:

An ad hoc committee be formed to review the grading profile and to report back to Senate.

DEFEATED

8 Yes

12 No

Discussion indicated that some areas were experiencing more difficulties than others, and that assistance in implementing the grading profile in some areas was required. In this regard, Rick Gale will help with areas experiencing difficulties.



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7a ANTICIPATED BOARD REQUEST

Presented by:

As it is anticipated that the Board will request advice from Senate with regard to the Discontinuance of Programs or Courses Policy, members discussed a possible process to review the Policy in a timely manner and which will allow sufficient consultation.

It was suggested that the By-law, Policy and Procedure Committee undertake a review of the policy and bring suggestions back to Senate. A Special Meeting of Senate will be scheduled to review the suggestions from the By-law, Policy and Procedure Committee and respond to the Board's request.

It was noted that the Senate Budget Advisory Committee will also meet on June 3rd before the Regular Meeting of Senate, to discuss any potential Policy impact on the budget.

Nanci Lucas moved and Kim McLeod seconded that:

14/29 After the anticipated Board request, the policy will go to the By-law, Policy and Procedure Committee and then a Special Meeting of Senate called before June 3rd to discuss the Discontinuance of Programs or Courses Policy.

CARRIED
20 Yes
2 abstentions

8. CURRICULUM COMMITTEE

Presented by: Jean Bennett

(a) Resolutions

The resolutions brought forward from the April 25, 2014 Senate Curriculum Committee meeting were presented to Senate.

Jean Bennett moved and Rick Gale seconded that:

14/30 SCC resolutions 14/51 through 14/63 be endorsed by Senate.

CARRIED

(b) New Members/Reappointment of SCC Members

Pascal Milelli and Maggie Reagh will commence a new term on the Senate Curriculum Committee on August 15th.



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Jean Bennett moved and Natahsha Prakash seconded that:

- 14/31** Pascal Milelli and Maggie Reagh commence a new term on the Senate Curriculum Committee.

CARRIED

Senate was informed that for the May and June SCC meetings, Reg Johanson will be serving as the Humanities representative in the absence of Meike Wernicke-Heinrichs.

9. SENATE SELF-EVALUATION COMMITTEE

Presented by: Grace Makarewicz

It is anticipated that the survey will be completed by the end of May and a report brought to Senate.

10. TRIBUTES COMMITTEE

Presented by: Chris Bottrill

Senate was advised that the recommendation from Senate for the candidates for Honorary Doctorate and Faculty Emeritus were confirmed by the Board.

At the June 2014 convocation, Dr. David Fung and Marc Kielburger will be conferred with Honorary Degrees and Dr. Brian White and John Sayre conferred with Faculty Emeritus.

11. BY-LAW, POLICY AND PROCEDURE COMMITTEE

(a) Notice of motion to amend the Senate By-laws

Presented by: Nanci Lucas

Senate was presented with notice that a motion to amend the Senate By-laws will be brought to the June 3rd Senate meeting, and the motion will require a 2/3 vote. The Committee is suggesting revision to Article 6.1 and the addition of Article 8.5.

12. BUDGET ADVISORY COMMITTEE

Presented by: Nanci Lucas

The Committee reported that a meeting was held on May 13th to consider the suggestions made for this academic year on the input forms. During the review of the suggestions, the Committee noted that most of the suggestions, if implemented, could impact on the Collective Agreement. The Committee will work collaboratively with the two unions in an effort to come up with possible solutions.



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With regard to the submitted suggestions for seeking assistance from the City and District, Senators were reminded that Kris maintains ongoing dialogue and work with government officials.

The suggestions and responses will be posted on the website.

The Committee will meet on June 3rd to consider if the Discontinuance of Programs or Courses policy has any impact on the proposed 2014/15 budget and to reconfirm the Committee's recommendation of the budget.

13. ACADEMIC PLANNING & PROGRAM ASSESSMENT COMMITTEE

Presented by: Paul McMillan

Senate was provided with details of the upcoming SAPPAC events, and this information will also be posted:

Tuesday, May 20, 10:00 – 12:00 Multipurpose Room
 To facilitate university-wide discussion of the uses of program assessment and self-evaluation.

Monday, May 26, 10:00 – 11:30 LB322
 Presentations from the Faculties.

Thursday, May 29, 11:30 – 1:30 LB 322
 Presentations from Faculties that were not able to present on May 26th.

14. ACADEMIC PLAN

Presented by: Rick Gale

Work continues on the Academic Plan and the campus community was thanked for their continuing participation and feedback. It is anticipated that the third draft of the Academic Plan will be completed shortly.

INFORMATION ITEMS:

Information Item #1 – 2015 Final Senate Meeting Schedule

Members reviewed the final 2015 Senate meeting schedule.

There being no further business, and on motion duly made, the meeting was adjourned at 5:00 p.m.

Next Meeting: Special Meeting of Senate, Tuesday, May 27, 2014 – 2:00 p.m.
