



SENATE MEETING
 Tuesday, August 19, 2014 4:00 pm LB322

MINUTES

PRESENT:	Kris Bulcroft (Chair), Nanci Lucas, Carol Aitken, Jean Bennett, Don Bentley, Chris Bottrill, , Cierrah DiCesare-Cawker, Leighan Crowe, Julia Denholm, Sacha Fabry, Darin Feist, Rick Gale, Ken Haycock, David Kirk, Reini Klein, Grace Makarewicz, Karen McCredie, Kim McLeod, Paul McMillan, Grace McNab, Jennifer Moore, Natahsha Prakash, Emma Russell, Sharka Stuyt, Michael Victor, Cheryl Webb, Daniel Yasinski, Recording Secretary: Mary Jukich
REGRETS:	Brent Calvert, Calvin DeGroot, Violet Jessen, Brent Leigh, Clay Little, Sandra Seekins, Stephanie Wells

The Chair called the meeting to order at 4:00 p.m.

1. APPROVAL OF AGENDA

Item #9(c) Senate By-laws was added to the agenda.

Ken Haycock moved and Natahsha Prakash seconded that:
The amended agenda be approved.

CARRIED

2. MINUTES

Daniel Yasinski moved and David Kirk seconded that:
The minutes of the Special meeting of Senate dated May 27, 2014 be approved.

CARRIED

Leighan Crowe moved and Daniel Yasinski seconded that:
The minutes of the Regular meeting of Senate dated June 3, 2014 be approved.

CARRIED

3. CHAIR AND VICE-CHAIR'S REPORTS

Chair's Report

Senate welcomed Ken Haycock, Capilano University's new Chancellor.

Senate was reminded of the Student Orientation and Cap U Street Party on Tuesday, September 2nd.

Members were invited to participate in the ice cream social on Tuesday, August 26th.

The Board and Senate dinner will take place on Tuesday, September 16th.



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Vice-Chair's Report

The following Senators were introduced and welcomed:

Cheryl Webb, new Alumni representative.

Stephanie Wells, new voting faculty representative from the Faculty of Global and Community Studies.

Grace McNab, returning from a one year leave and reassuming her seat as voting representative from the Faculty of Fine and Applied Arts.

Brent Calvert, new CFA representative replacing Joanne Quirk.

Calvin DeGroot, Cierrah DiCesare-Cawker and Michael Victor, new student representatives.

Natahsha Prakash, returning student representative.

4. SENATE SUB-COMMITTEES

Presented by: Nanci Lucas

Members were encouraged to volunteer for the remaining vacancies on the Senate sub-committees.

5. BOARD POLICY UPDATE

Presented by: Kris Bulcroft

In accordance with a previous motion with regard to the Board Policy on Discontinuance of Programs or Courses, a working committee consisting of two Board members, two Senators and possibly Rick Gale as a resource member will be formed, for work to commence in September. Senators from the By-law, Policy and Procedure Committee and from SAPPAC were encouraged to volunteer.

Senate was informed that a resource person on secondment from the Ministry of Advanced Education will undertake a review of Board and Senate policy to ensure the University is in compliance with the University Act. Once complete, a report will be brought to Senate.



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6. STRATEGIC PLANNING

Presented by: Rick Gale

As a result of the SAPPAC advisory committee's role with the academic plan, a suggestion was brought forward to have the same advisory committee begin work on the strategic plan.

Although no vote was taken, Senate acknowledged consent with using the SAPPAC advisory committee to begin work in this regard.

7. CURRICULUM COMMITTEE

Presented by: Karen McCredie

(a) Resolutions

The resolutions brought forward from the June 13, 2014 Senate Curriculum Committee meeting were presented to Senate.

On review of the Executive Education courses, concern was noted with regard to consultation with the School of Business. In this regard, copies of the Executive Education courses will be forwarded to the School of Business for review.

Karen McCredie moved and Leighan Crowe seconded that:

14/43 SCC resolutions 14/69 and 14/70 be endorsed by Senate.

CARRIED
 1 opposed
 1 abstention

Karen McCredie moved and Chris Bottrill seconded that:

14/44 SCC resolution 14/71 be endorsed by Senate.

CARRIED
 1 abstention

Karen McCredie moved and Chris Bottrill seconded that:

14/45 SCC resolution 14/72, final approval of Aboriginal Recreation and Land Stewardship Certificate be endorsed by Senate.

CARRIED
 1 abstention

8. SELF-EVALUATION COMMITTEE

Presented by: Grace Makarewicz

Senate was provided with a brief summary of the results of the Senate self-evaluation survey. A 65% response rate to the survey was noted and possible suggestions to improve the response rates were discussed.



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9. BY-LAW, POLICY AND PROCEDURE COMMITTEE

Presented by: Nanci Lucas

(a) Prior Learning Assessment Policy

The Prior Learning Assessment Policy was previously brought to Senate for review and discussion, and feedback requested from areas. Some feedback was received and revisions made to the Policy.

A motion to approve was presented; however, there were some concerns with the Policy, specifically items #2 and #3 under the guidelines. Accordingly, it was suggested that Senate approve the Policy with the provision that it be brought back to the Committee for discussion and further revision.

Nanci Lucas moved and Jean Bennett seconded:

14/46 Senate approve the Prior Learning Assessment Policy with the strikeout of #3 and the Policy go back to the By-law, Policy and Procedure Committee to develop an appeal process. It is not required for the Policy to be brought back to Senate.

**CARRIED
1 abstention**

(b) Academic Appeal Policy

The Academic Appeal Policy was presented for approval. On review of the policy, concern was noted with regard to the proposed revisions, and it was suggested that the Policy be brought back to the Committee for further review.

(c) Senate By-laws

Senate was presented with notice that a motion to amend the Senate By-laws will be brought to the September meeting, and the motion will require a 2/3 vote. The Committee recommends the removal of the Registrar as a voting member of Senate in order to comply with the University Act.

10. BUDGET ADVISORY COMMITTEE

Presented by: Nanci Lucas

Senate was advised that the 2014/2015 all funds budget was approved by the Board in June.

The Committee will resume work shortly.



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INFORMATION ITEMS:

Item #1 – Academic Schedule

Presented by: Karen McCredie

Senate was informed of a minor revision to the Academic Schedule to indicate a note for hours of operation of the Library, instead of specifically stating dates.

There being no further business, and on motion duly made, the meeting was adjourned at 5:00 p.m.

Next Meeting: Tuesday, September 9, 2014
