

To be able to set up Win Auth, an alternative to Microsoft Authenticator App, you will need to follow the steps below. Here's a step-by-step guide for installing Win Auth on your device

Step 1: Download Win AUTH

1. Open your web browser (Chrome/Firefox/Edge/Safari/etc.) and [Download - WinAuth](#)
2. Click on the latest version to download the ZIP file.



Portable open-source Authenticator for Windows

Download

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WinAuth Version 3.5

This is the latest stable version of WinAuth.

[WinAuth 3.5.1](#) (2016-06-07)

MD5: 9393C999D1412C0D28CCCEA0F9CB95C3. WinAuth.exe MD5: 3C8B42FF6BC4822FC8D874F6F21230DD

(Windows 7 / 8.x / 10 requires Microsoft .NET Framework 4.5)

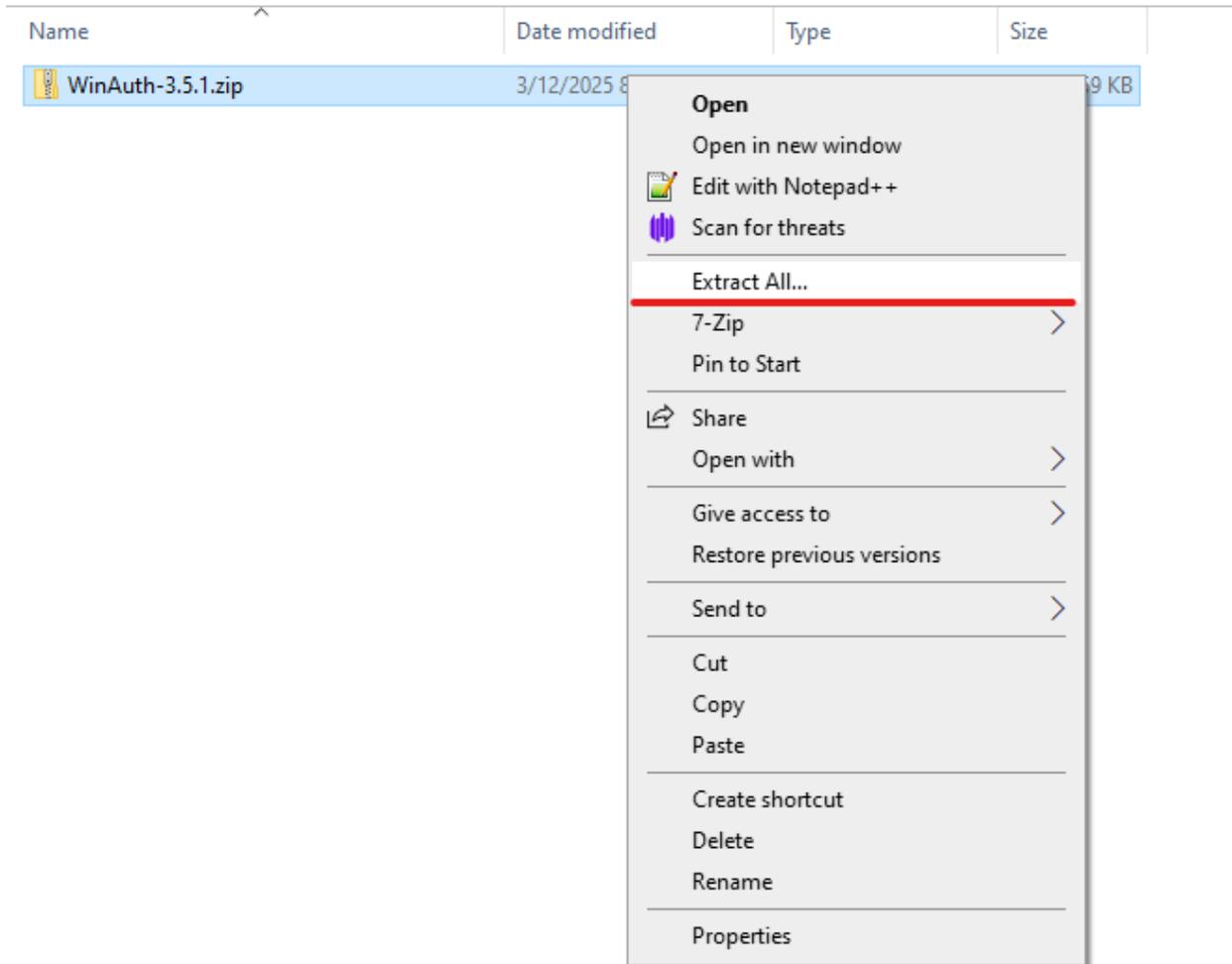
For Windows 7 using pre-installed Microsoft .NET Framework 3.5

[WinAuth 3.5.1 \(.NET 3.5\)](#) (2016-06-07)

MD5: A4C171990457A96E5EA177BF87E8B09B. WinAuth.exe MD5: AFC2EE24D4DF9E4EC28D115A3E14CAC3

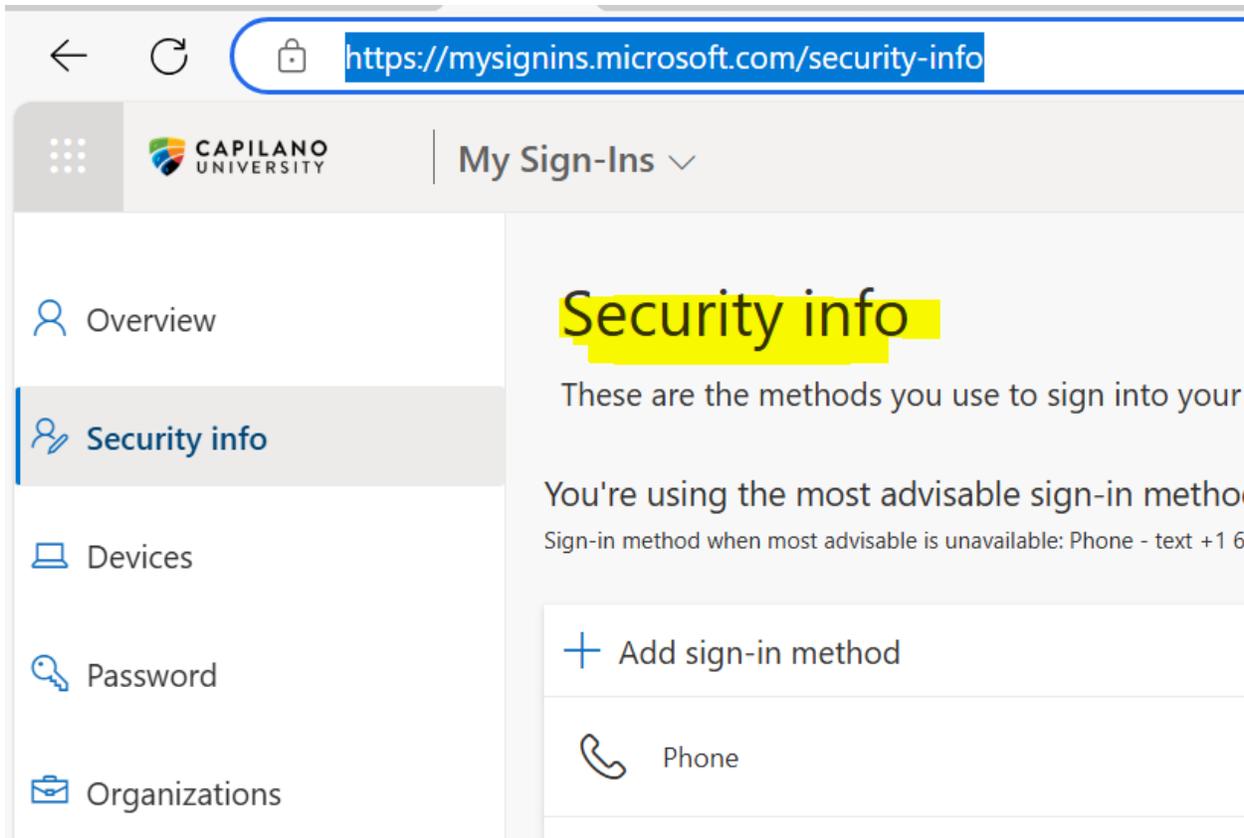
Step 2: Extract the ZIP File

1. Locate the downloaded ZIP file within your device and right-click on it.
2. Select "**Extract All...**" and choose the destination folder.

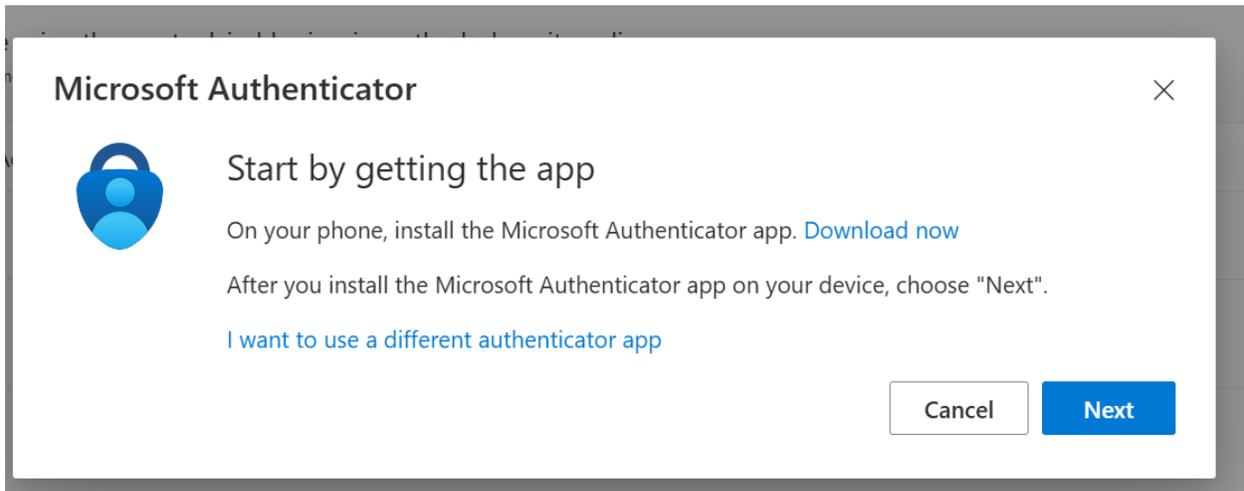


Step3 MS login

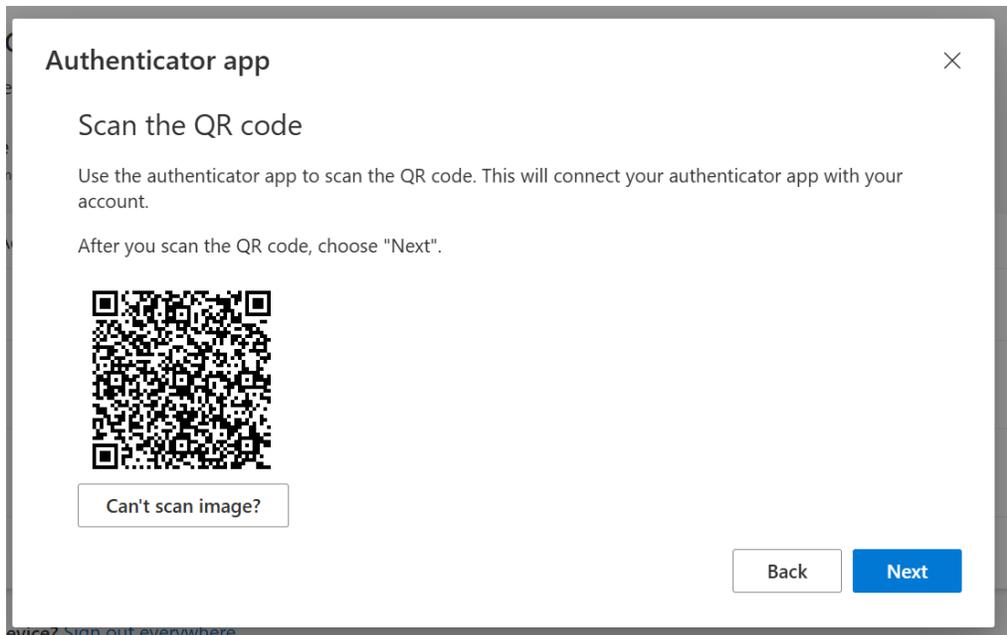
- 1 Go to my profile at [My Sign-Ins | Security Info | Microsoft.com](#) (Sign in with capU credentials if you have not already)
- 2 Navigate to Security Info section as shown below



3 Click Add sign in method and select **Microsoft authenticator method**



4. **Do not** Click NEXT and select "I want to use a different authenticator app". Follow the prompts and reach until below point as shown in image



5. Click on **Can't scan image** and the following prompt should show up

Authenticator app

Scan the QR code

Use the authenticator app to scan the QR code. This will connect your authenticator app with your account.

After you scan the QR code, choose "Next".



Can't scan image?

Enter the following into your app:

Account name: Capilano University [redacted]@my.capilanou.ca



Secret key: [redacted]



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[I want to set up a different method](#)

6. Copy the secret key by clicking on the icon shown below.

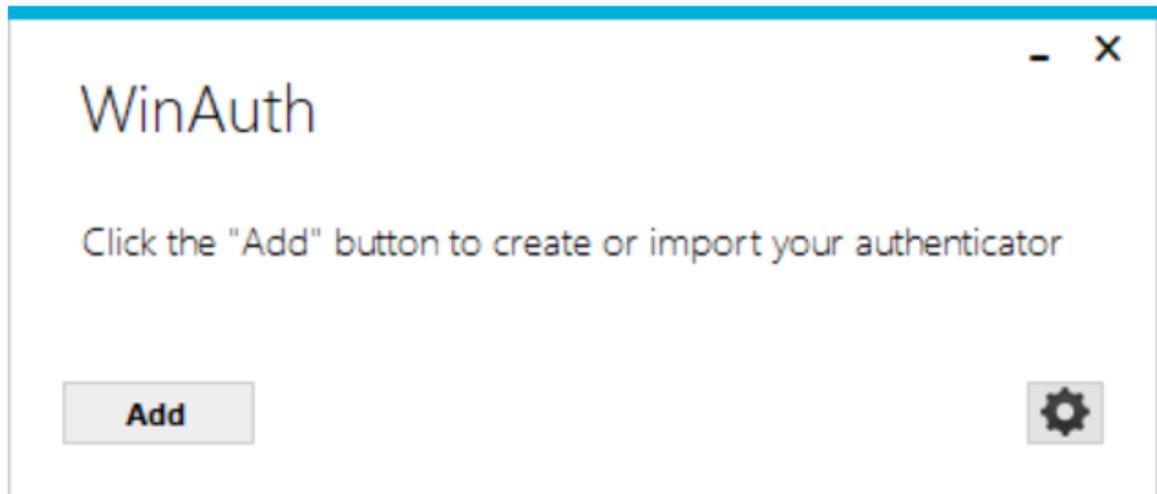
Quick tip: You can save the secret key in a file in word or notepad for future references.

Step4 Run WinAuth

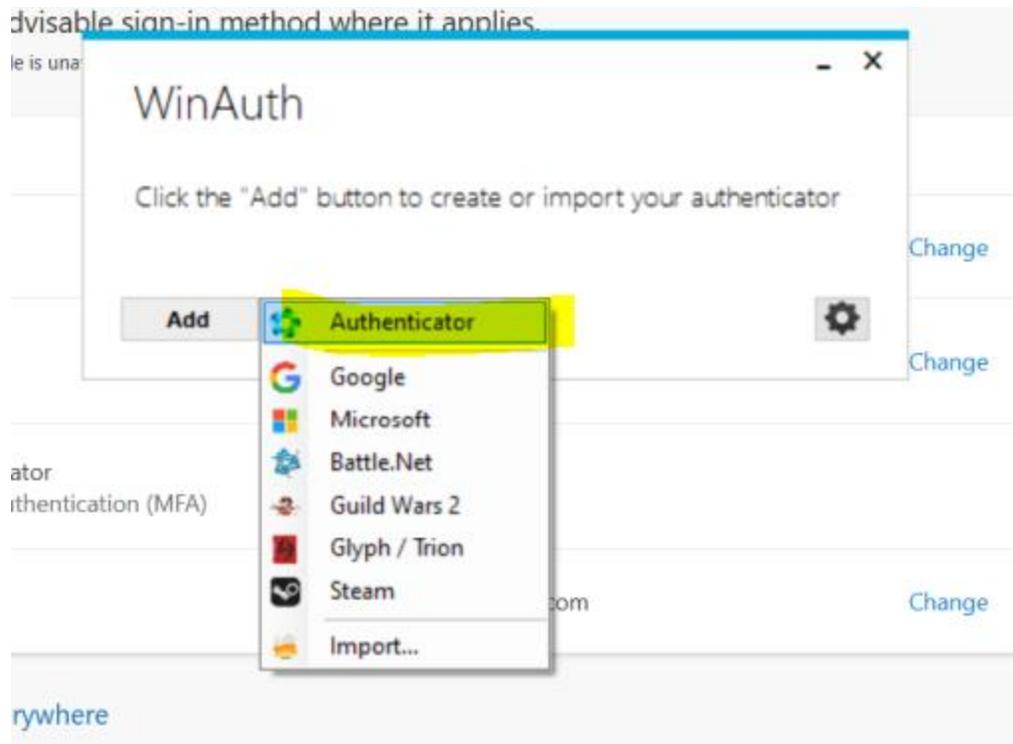
1. Navigate to the extracted folder and double-click on **WinAuth.exe** to run the application.

Step 5: Add an Authenticator

1. Click on "Add"



2. Click on Authenticator



3. Copy pastes the code now as shown in the screenshot and click decode

Add Authenticator

Name:

1. Enter the Secret Code for your authenticator. Spaces don't matter. If you have a QR code, you can paste the URL of the image instead.

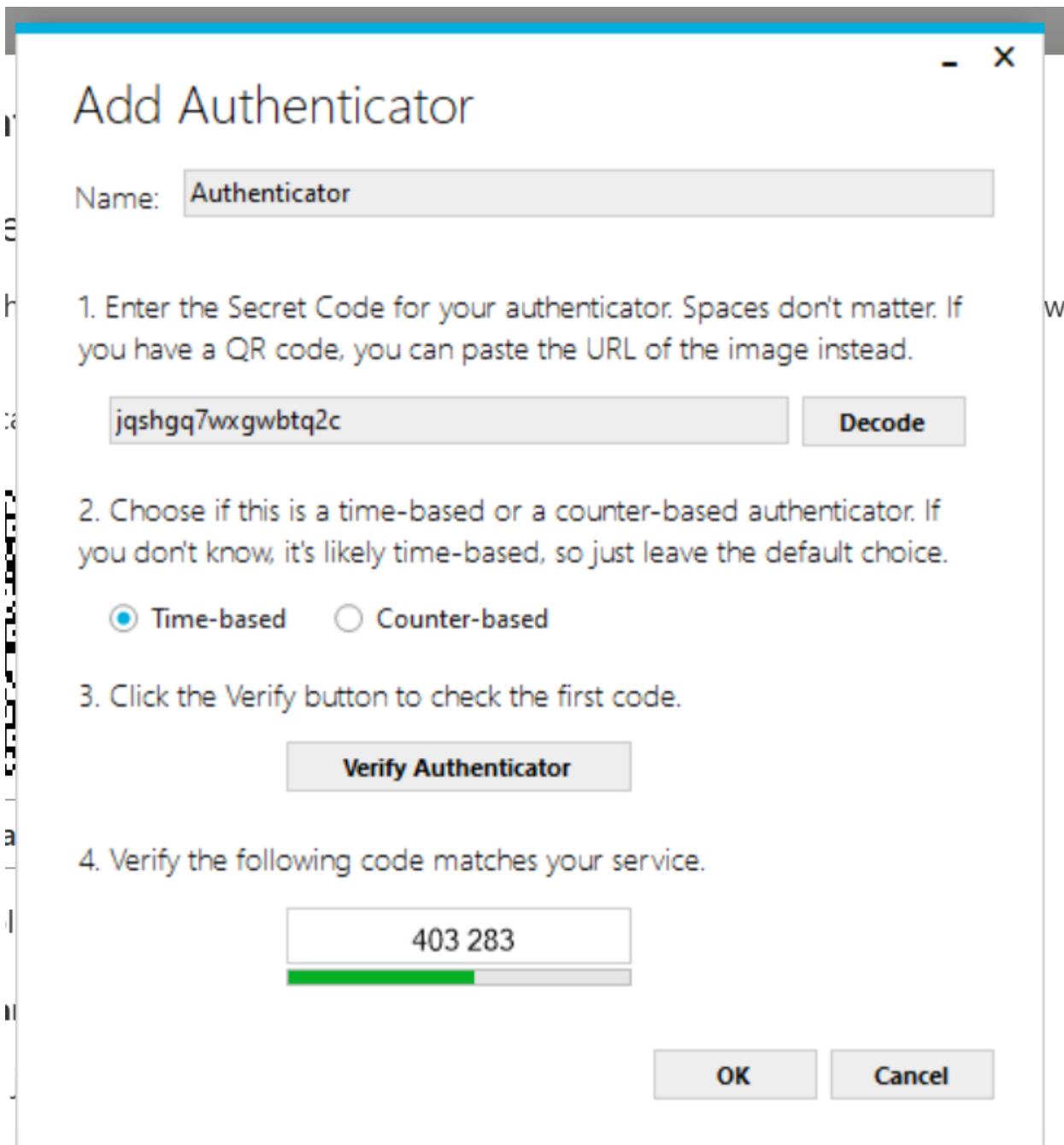
2. Choose if this is a time-based or a counter-based authenticator. If you don't know, it's likely time-based, so just leave the default choice.

Time-based Counter-based

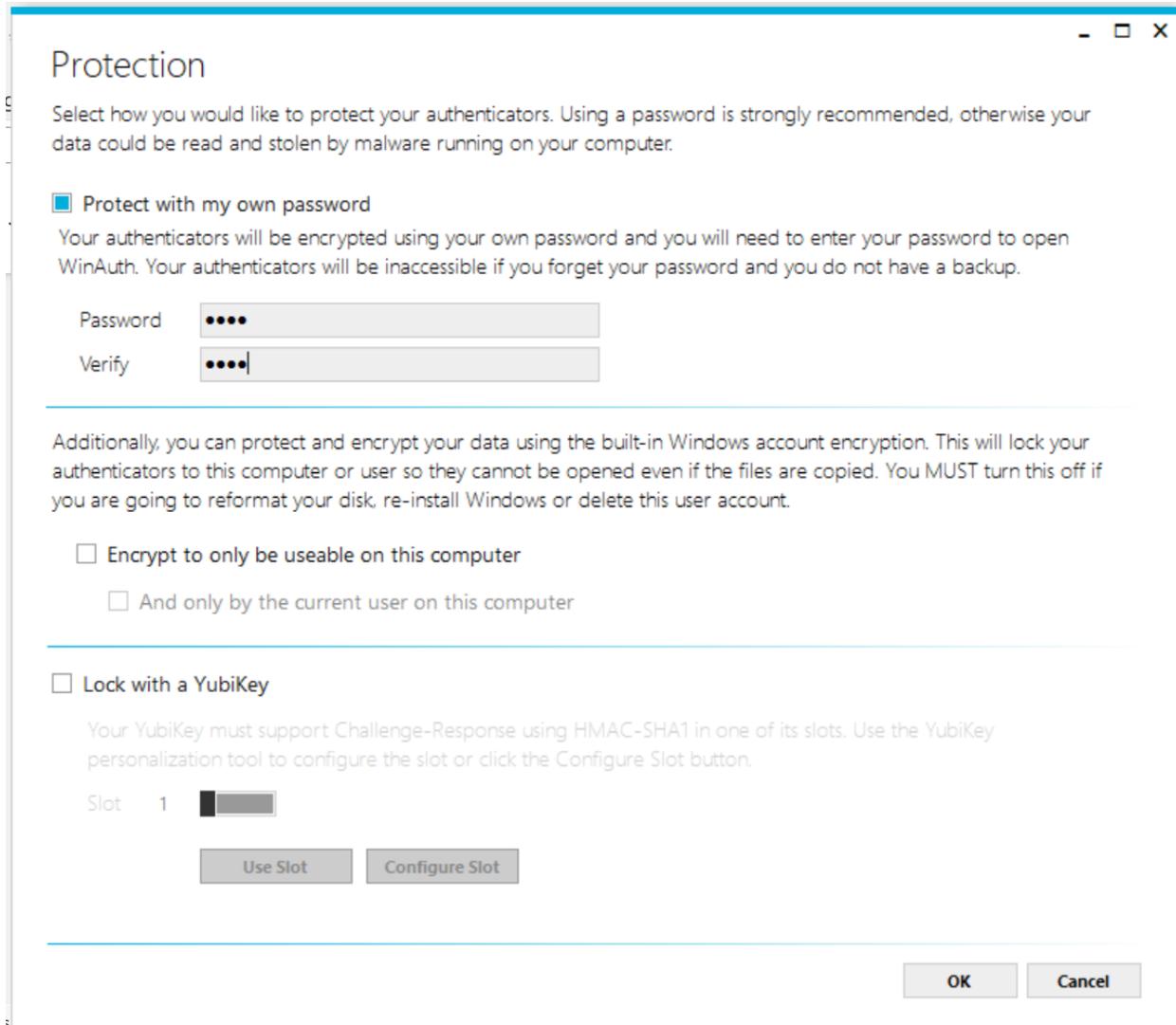
3. Click the Verify button to check the first code.

4. Verify the following code matches your service.

4. Click on **Verify authenticator** and your code should show up as shown below.



5. Set up a password for future use as shown in the image below



That's it! You've successfully installed and set up Win Auth on your machine. If you have any questions or run into issues, feel free to reach out to us!

Now every time you need to do MFA, just click on the file **Winauth.exe**, put in the password as done in **step 5 above**, and ensure you are putting the MFA code to be able to access your accounts.