COURSE OUTLINE		
TERM: Fall 2022	**COURSE NO: IBUS 405**	
INSTRUCTOR:	**COURSE TITLE: Applied Projects in Supply Chain and Logistics**	
OFFICE: **LOCAL:** **E-MAIL:** @capilanou.ca	**SECTION NO(S):**	**CREDITS: 3.0**
OFFICE HOURS:		
COURSE WEBSITE:		

Capilano University acknowledges with respect the Lilwat7úl (Lil'wat), xʷmə ǀ θkʷəyəm (Musqueam), shíshálh (Sechelt), Sḵwx̱wú7mesh (Squamish), and Səlílwətaʔ/Selilwitulh (Tsleil-Waututh) people on whose territories our campuses are located.

COURSE FORMAT
Three hours of class time delivered through a combination of on-line, mixed mode and face-to-face, plus an additional hour or other activities for a 15-week semester, which includes two weeks for final exams.

COURSE PREREQUISITES
75 credits of 100-level or higher coursework including IBUS 341 and IBUS 321

CALENDAR DESCRIPTION
This course provides students with an opportunity to apply concepts and skills learned during their previous International Business studies. Students will complete a team-based project to solve a "real world" problem in a client organization. The course format is a combination of classroom-based lectures, guest speakers, and instructor-directed student team group work (three to four students each), in combination with online interaction outside the classroom via a course website.

COURSE NOTE
IBUS 405 is an approved Experiential course for Cap Core requirements.

REQUIRED TEXTS AND/OR RESOURCES
There is no required text for this course. Based on the specific project topics, additional reading packages and materials may be provided to student teams.

COURSE STUDENT LEARNING OUTCOMES
On successful completion of this course, students will be able to do the following:

- Prepare a professional quality supply chain and logistics report and deliver a compelling presentation to your client with project findings in a real business setting
- Demonstrate effective communication to the project stakeholders using terminology, language, format, andprofessionalism typical of a supply chain and logistics practitioner.

- Demonstrate a high degree of analysis and innovation in identifying and researching their client organization's supply chain or logistics problem, investigating potential solutions, applying supply chain and logistics concepts, and identifying the most optimal recommendation.
- Enhance their ability to network within the local and global supply chain and logistics and business community.
- Assess the environmental impact of the supply chain and logistics solutions proposed.

Students who complete this Experiential course will be able to do the following:

1. Critically reflect on their progress and development in the context of the course and assess the utility of the acquired knowledge, skills, and values in the learner's personal, academic, or professional trajectory.
2. Apply the skills and knowledge of a given discipline or professional context, including working collaboratively in both leadership and team roles.

COURSE CONTENT

Week	Topic
1	Course and Outline review Prior supply chain and logistics knowledge review.
2	Individual and group expectations, skills survey, group formation exercise,group ground rules, project management overview, group project options.
3	Group project overview, preparing a project plan, terms of reference, team roles, action plan.
4	Identifying and selecting client organizations, working on the terms of reference and team feedback.
5	Progress report, sharing your experience with the client and the challenges you are facing. Signing your terms of reference. Working on your project plan.
6	Presentation of project plans
7	Project review, group and instructor feedback.
8	Work on team project: progress report, sharing your experience with theclient and the challenges you are facing.
9	Project review, group and instructor feedback.
10	Work on team project, sharing the final deliverables.
11	Preparing final presentations to the client organizations.Presentation rehearsals
12	Group Project Presentations to the Client (attendance is mandatory)
13	Final report or other deliverables due
14-15	Final exam period (no final exam for this course)

EVALUATION PROFILE

Assessment	% of Final Grade
Readiness assessment	10%
Project selection and Terms of Reference	20%
Written Report or other project deliverable agreed to with client	35%
Final Presentation to client	15%
Instructor's and Client's Evaluation	15%
Peer Evaluation	5%
Total	**100%**

- Final presentations to clients to be delivered online or classroom. Other arrangements need to be coordinated with the instructor at least 2 weeks in advance. Student attendance to all presentations is mandatory. Fifty percent of this mark will be deducted to those students who donot attend all presentations.
- Clients will be contacted one by one to receive their feedback. This feedback will be used to assignthe mark.
- Peer evaluation form to be filled at the end of the last class. Failing to fill the peer evaluation that day means zero points for the student who did not fill it. Special arrangements will not be negotiated.

GRADING PROFILE

A+ = 90-100	B+ = 77-79	C+ = 67-69	D = 50-59
A = 85-89	B = 73-76	C = 63-66	F = 0-49
A- = 80-84	B- = 70-72	C- = 60-62	

Incomplete Grades
Grades of Incomplete "I" are assigned only in exceptional circumstances when a student requests extra time to complete their coursework. Such agreements are made only at the request of the student, who is responsible to determine from the instructor the outstanding requirements of the course.

Late Assignments
Homework assignments are due at the start of class on the date indicated on the course content schedule. In-class assignments will be given at the start of class on the date indicated on the course content schedule.

Missed Exams/Quizzes/Labs etc.
Make-up exams, quizzes and/or tests are given at the discretion of the instructor. They are generally given only in medical emergencies or severe personal crises. Some missed labs or other activities may not be able to be accommodated. Please consult with your instructor.

Attendance
Regular attendance and punctuality are both essential and expected due to the nature and format of the course materials.

English Usage
Students are expected to proofread all written work for any grammatical, spelling and stylistic errors. Instructors may deduct marks for incorrect grammar, spelling and formatting in written assignments.

Electronic Devices
Students may use electronic devices during class for note-taking only.

On-line Communication
Outside of the classroom, instructors will (if necessary) communicate with students using either their official Capilano University email or eLearn; please check both regularly. Official communication between Capilano University and students is delivered to students' Capilano University email addresses only.

UNIVERSITY OPERATIONAL DETAILS

Tools for Success
Many services are available to support student success for Capilano University students. A central navigation point for all services can be found at: https://www.capilanou.ca/student-life/

Capilano University Security: download the CapU Mobile Safety App

Policy Statement (S2009-06)
Capilano University has policies on Academic Appeals (including appeal of final grade), Student Conduct, Academic Integrity, Academic Probation and other educational issues. These and other policies are available on the University website.

Academic Integrity (S2017-05)
Any instance of academic dishonesty or breach of the standards of academic integrity is serious and students will be held accountable for their actions, whether acting alone or in a group. See policy and procedures S2017-05 Academic Integrity for more information:
https://www.capilanou.ca/about-capu/governance/policies/

Violations of academic integrity, including dishonesty in assignments, examinations, or other academic performances, are prohibited and will be handled in accordance with the Student Academic Integrity Procedures.

Academic dishonesty is any act that breaches one or more of the principles of academic integrity. Acts of academic dishonesty may include but are not limited to the following types:

Cheating: Using or providing unauthorized aids, assistance or materials while preparing or completing assessments, or when completing practical work (in clinical, practicum, or lab settings), including but not limited to the following:
- Copying or attempting to copy the work of another during an assessment;
- Communicating work to another student during an examination;
- Using unauthorized aids, notes, or electronic devices or means during an examination;
- Unauthorized possession of an assessment or answer key; and/or,
- Submitting of a substantially similar assessment by two or more students, except in the case where such submission is specifically authorized by the instructor.

Fraud: Creation or use of falsified documents.

Misuse or misrepresentation of sources: Presenting source material in such a way as to distort its original purpose or implication(s); misattributing words, ideas, etc. to someone other than the original source; misrepresenting or manipulating research findings or data; and/or suppressing aspects of findings or data in order to present conclusions in a light other than the research, taken as a whole, would support.

Plagiarism: Presenting or submitting, as one's own work, the research, words, ideas, artistic imagery, arguments, calculations, illustrations, or diagrams of another person or persons without explicit or accurate citation or credit.

Self-Plagiarism: Submitting one's own work for credit in more than one course without the permission of the instructors, or re-submitting work, in whole or in part, for which credit has already been granted without permission of the instructors.

Prohibited Conduct: The following are examples of other conduct specifically prohibited:
- Taking unauthorized possession of the work of another student (for example, intercepting and removing such work from a photocopier or printer, or collecting the graded work of another student from a stack of papers);
- Falsifying one's own and/or other students' attendance in a course;
- Impersonating or allowing the impersonation of an individual;
- Modifying a graded assessment then submitting it for re-grading; or,
- Assisting or attempting to assist another person to commit any breach of academic integrity.

Sexual Violence and Misconduct

All Members of the University Community have the right to work, teach and study in an environment that is free from all forms of sexual violence and misconduct. Policy B401 defines sexual assault as follows:

Sexual assault is any form of sexual contact that occurs without ongoing and freely given consent, including the threat of sexual contact without consent. Sexual assault can be committed by a stranger, someone known to the survivor or an intimate partner.

Safety and security at the University are a priority and any form of sexual violence and misconduct will not be tolerated or condoned. The University expects all Students and Members of the University Community to abide by all laws and University policies, including B.401 Sexual Violence and Misconduct Policy and B.401.1 Sexual Violence and Misconduct Procedure (found on Policy page https://www.capilanou.ca/about-capu/governance/policies/).

Emergencies: Students are expected to familiarise themselves with the emergency policies where appropriate and the emergency procedures posted on the wall of the classroom.

COURSE OPERATIONAL DETAILS
Students are expected to come to class having a clear understanding of assigned readings, pre-work and tangible project progress.